

Town of Coventry
School Building Energy Efficiency Committee Regular Meeting
January 6, 2022 6:30 PM
Minutes

1. **Call to Order:** The meeting was called to order at 6:32 pm by Tom Kolodziej, Chair. Present were: Tom Kolodziej, Jenn Reilly, John Elsesser Town Manager, and Rusty Malik Q,A & M. Others present via Zoom were: Mary Kortmann, Joseph Malon, Josh Gemmell, Bob Carroll BOE Business Manager, Amanda Backhaus, Finance Director, and Bill Trudelle, BOE Facilities Director.

2. **School Roof Update:** Rusty began the discussion. He noted that we did get additional requests regarding our roof applications from the State. We got all of the info today and it will go to those who reviewed the application tomorrow. Hopefully that moves the project forward. The biggest issue was the allocation of bonds which has been resolved. Rusty noted that we need approval from the State first but he wants to schedule a PCR as soon as possible. We will need the Building Committee and Board of Education's approval to submit plans. He is hopeful that we can get that done at the beginning of next month. This would put us at in March for going out to bid. Rusty noted we are going to add an alternate option for a 25 year roof warranty for the high school. We would need a 25 year warranty if we decide to move forward with the renovate as new project concept.

Rusty noted DAS said we were back to 5% penalty based on the close date of the previous roof project. He found a policy today that was updated in December 2021 which says it should use the roof warranty date not the project close date. Since it is policy, we will push back to DAS to try to remove the 5% penalty.

Brief discussion regarding he renovate as new concept occurred. Motion to recommend using the bond funds from the HVAC bond to have QA&M to provide a renovate as new study was made by Jenn. Motion seconded by Mary. Mary noted she did discuss it at BOE Fiscal and everyone agreed it was good idea to move forward getting the prices that would result from the study. Motion passed unanimously.

3. **Unit Ventilator/HVAC Project Update:** John noted we received an update from ICDS. They noted they have not made too much progress as they moved offices last month. They have updated agreements with subcontractors. They have started construction of design for the high school. They will have a presentation next month. They have also been reviewing Rusty's plans for the roof modifications. Mary asked if there have been any new legislature regarding HVAC funding. John noted he has not seen any. Rusty notes there is discussion on his end but it is just moving very slowly.

4. **Approval of Minutes:** Motion to approve the minutes of October 7, 2021 was made by Joe and seconded by Mary. No edits noted. Motion passed with Tom abstaining.

Motion to approve the minutes of November 4, 2021 was made by Mary and seconded by Jenn. No edits noted. Motion passed unanimously.

5. **Fire Door Update:** Bill noted we had the Fire Marshall in to inspect the doors. 3 sets were identified as having a gap that was a little too big. Mattern is coming January 17th to adjust the doors to meet the standards. The Fire Marshall will then come back to re-inspect. It should be wrapped up by the end of the month. Then we can submit for reimbursement of the fire doors, asbestos and oil tanks at the High School.
6. **Other Matters:** John wanted to discuss the CHS walls project. Amanda will have pricing by Monday to review at the joint Finance Committee meeting. Diblasi and Earth Dynamics have already done their last walk through. We do have some money left but will need to evaluate if we need more. We are on the home stretch.

Bill noted the BOE had submitted two security grants. Both of them would pay for the fire alarm panel and an update of the alarm panel. We have been pre-approved but need to submit updated estimates. They are meeting with Vulcan next week to get quotes. Pricing for the fire alarm came in well under what he had been told before which was good news. It will be around \$34,000. John noted there is a match but we can cover that with our bonding.

Bill wanted to mention the heating units at Nathan Hale gym. They got them up and running and found a coil was damaged. The coil is on order but is about 12 weeks.

7. **Adjournment:** Motion made to adjourn at 7:09 pm by Joe and seconded by Mary. Motion passed unanimously.

Respectfully Submitted,



Amanda L. Backhaus, CPA
Finance Director

Note: These minutes are draft/not official until approved by the Committee at the next Committee meeting. Please see subsequent meeting for approval or changes to these minutes.