

Town of Coventry  
Building Assessment

{EXCEPTS  
ONLY}



1134

Booth & Dimmock  
Memorial Library

Established 1913

# Considerations

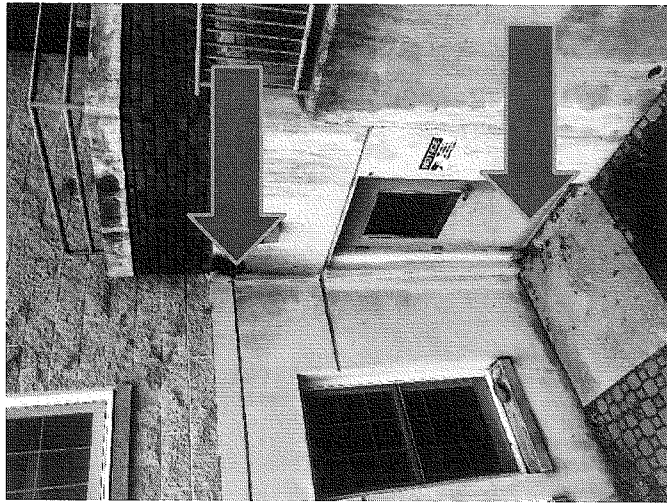
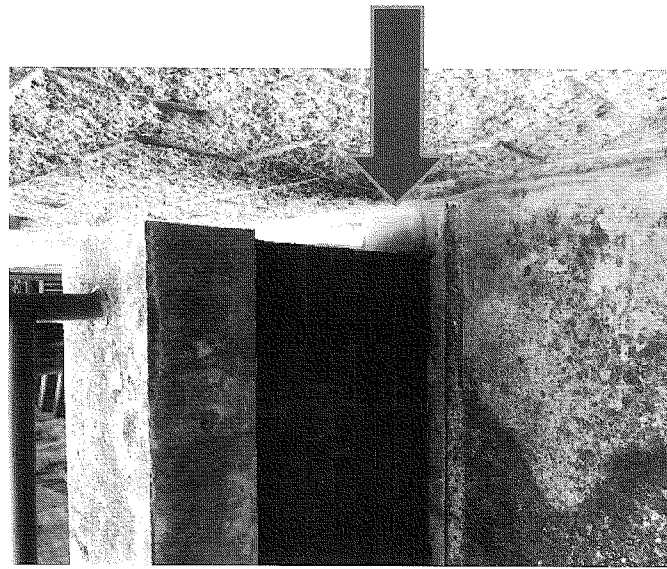
The following considerations are best practices and may differ from the perspective of local public safety, town and town administration. As with any best practice, a town must decide what fits their needs to best achieve the ultimate goal of safety of the facilities in a manner which will foster the mission for a safe work environment.

It is always recommended that department supervisors seek guidance and input from local public safety and local emergency management officials to stay within statutory and code parameters. Also recommended that managers or supervisors seek approval of town officials prior to the implementation of recommendation of policies and procedures.

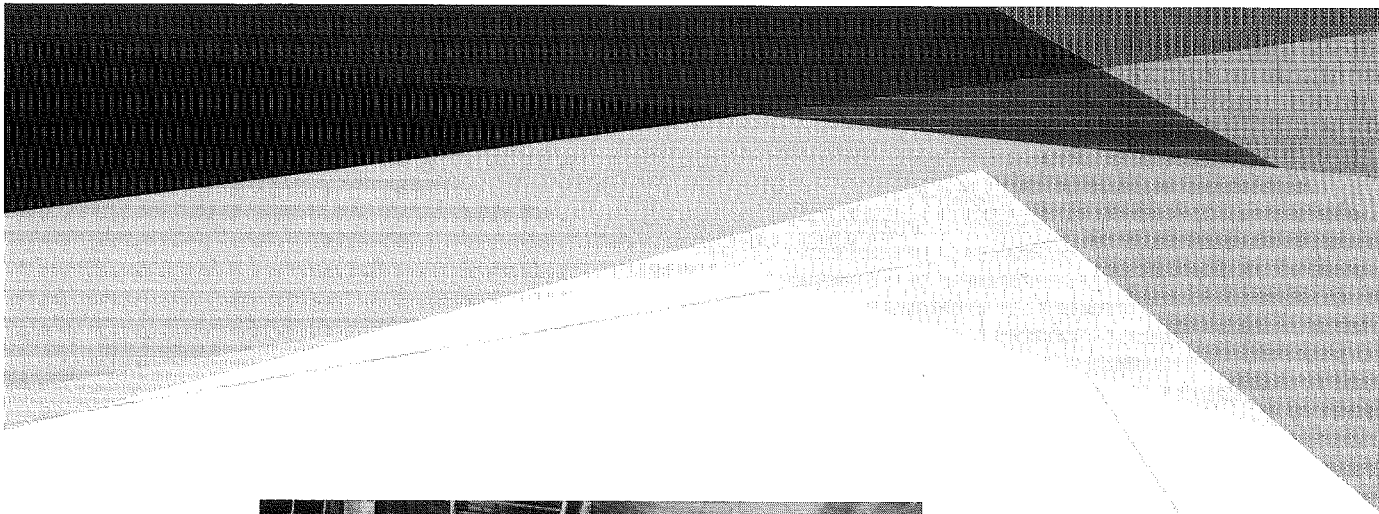
## Recommendations:

- ▶ Re-communicate, implement, and enforce the current protocol to maintain a safe work environment for all employees.
- ▶ Implement continuous and ongoing training for all levels of staff on required safety procedures within the work place. BBP /Haz -Com /
- ▶ Train and empower all staff to engage all peer employees who do not follow house-keeping and grounds-keeping especially in main entry way and utility areas.
- ▶ Remove all object related or used as "door wedges" to hold doors open.
- ▶ Develop and implement an inspection program on all First aid, Extinguisher and Alarm protocols on a monthly basis and provide documentation. Emergency escape plans posted for staff and patrons.
- ▶ Implement a program to have ALL extension cords that are used as permanent source of power removed. Have electrician run permanent lines where required
- ▶ Implement a proper SDS program and labeling of all chemicals
- ▶ Ensure all electric panels are kept closed and properly labeled and maintain 3' area free from clutter. Operation of equipment or lights should NOT be operated through master panel.
- ▶ Ensure all exterior doors are locked and secured during all times. Eliminate unauthorized entry.
- ▶ Utility rooms should be kept clutter free and organized with no obstructions.
- ▶ Address water infiltration issue at front entrance that is creating flooding in lower patio area that is affecting lower level of library area.
- ▶ order proper signage for "Non-Exit" door ways.
- ▶ Address exposed Fuel Filling pipes behind dumpster area.

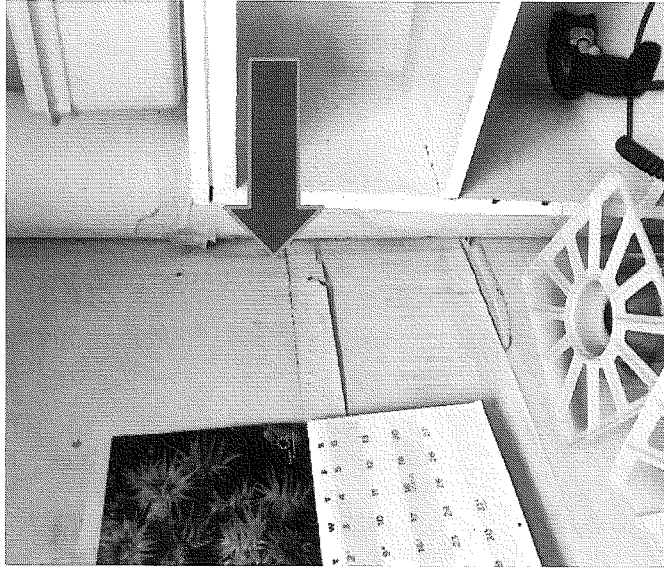
# Exterior



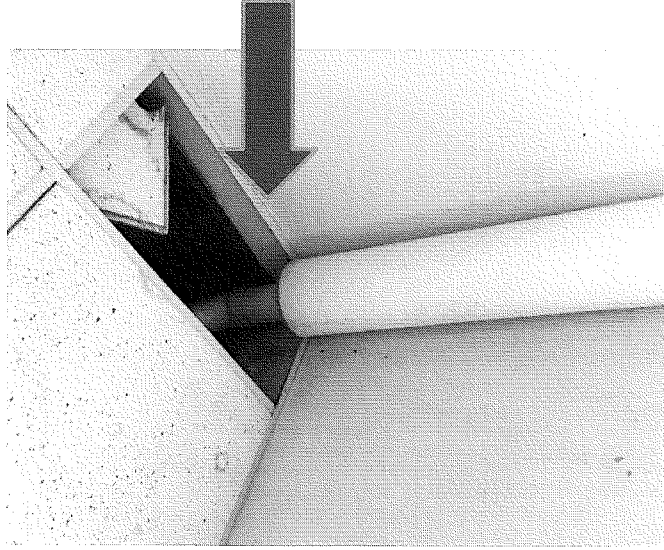
- Water run-off from upper entry area causing water damage to lower entry/egress way.



# interior



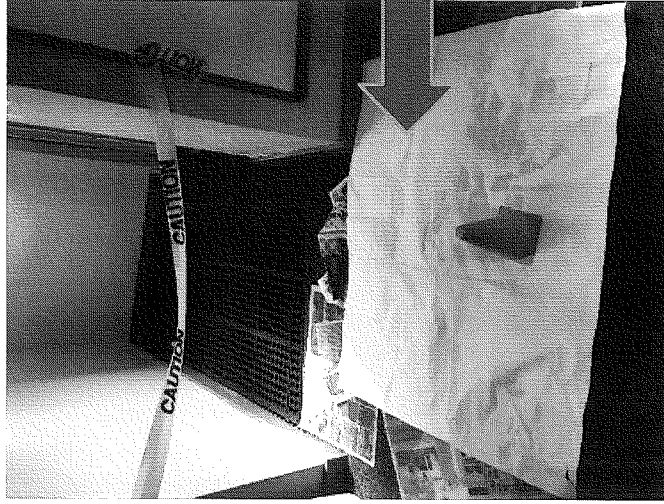
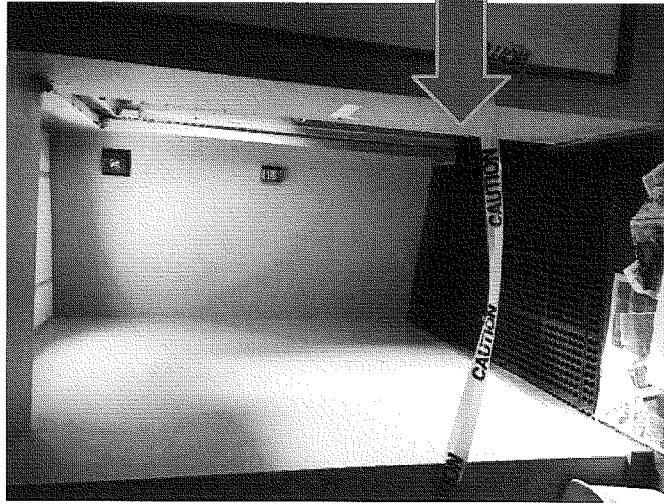
- Water stain and peeling paint from previous water damage.



- Open access ceiling tiles

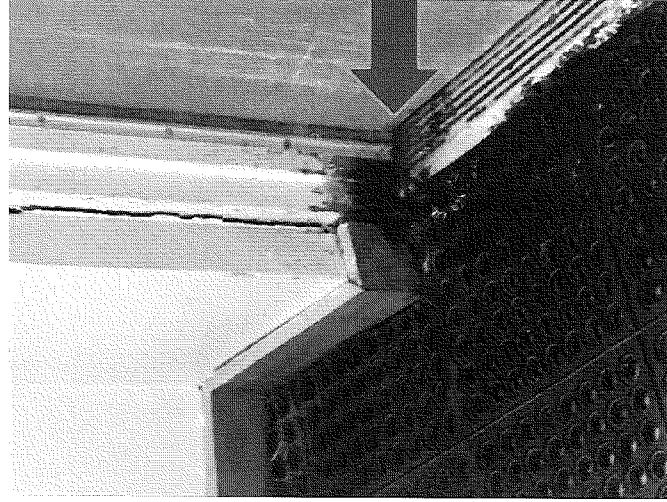
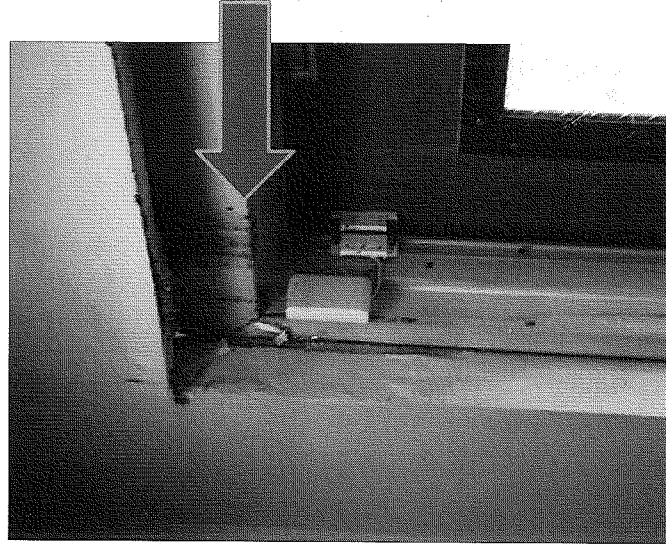


# Interior



- Water run-off from upper entry area causing water damage to lower entry/egress way.

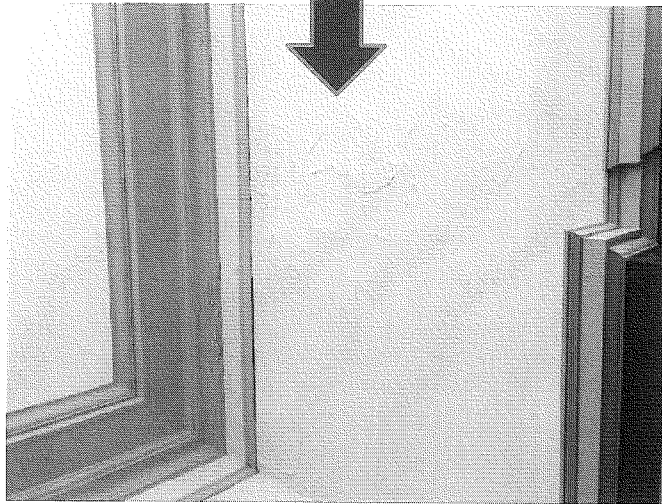
# Interior



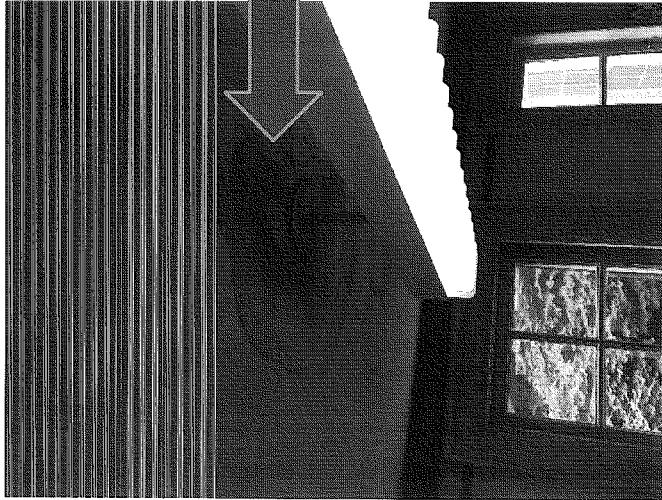
Water run-off from upper entry area causing water damage to lower entry/egress way. Potential mold exposure issue.



# interior



- Peeling paint (older section) should be checked for possible lead based exposure issue.



- Mold on ceiling (concern for electrical issue) check for possible mold exposure issue.